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**BOARD OF DIRECTORS
ACROSS THE BRIDGE FOUNDATION dba
DOWNTOWN COLLEGE PREP**

**Board Meeting Agenda
June 20, 2023**

**4:30-6:30 PM INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

**Sobrato Center for NonProfits
Cupertino A Conference Room
1400 Parkmoor Ave
San Jose, CA 95126**

Teleconferencing Locations:

- 1. DCP El Camino Middle School
1402 Monterey Rd. San José 95110, Main Conference Room**
- 2. DCP El Primero High School:
1402 Monterey Rd. San José 95110, Room 116**
- 3. DCP Alum Rock Middle School
2888 Ocala Ave. San José 95148, Room Z2**
- 4. DCP Alum Rock High School
1776 Educational Park Dr. San José 95133, Room L10**

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 845 6955 6735

The Downtown College Prep Charter School (“DCP” or “School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on `

the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

7. In compliance with the Americans with Disabilities Act (ADA) and upon request, DCP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the School office.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board President at 4:32 pm _____.

B. ROLL CALL

			PRESENT	ABSENT
Maria	Arellano	President	X	
Josue	Fuentes	Vice President		X
Khanh	Russo	Secretary		X
Kathy	Yates	Treasurer		X
Darcie	Green	Director	X (4:37)	
John	Koeplin	Director	X (4:39)	
Kathryn	Hanson	Director	X	
Marc	Ketzel	Director	X	
Raylene	Hernandez	Director	X	
Sandra	Moll	Director	X	
Socorro	Torres	Director		X

Annette	Estrada	Director	X	
Rebecca	Gallardo	Director	X	

II. CONSENT AGENDA ITEMS:

A. MINUTES DCP BOD SCHEDULED MEETING :

[May 23, 2023](#)

Minutes:

-
1. First: Maria Arellano
 2. Second: Kathryn Hanson
 3. Yes: 6
 4. No: 0
 5. Abstain: 1

III. COMMUNICATIONS:

- A.** BOD Chair Report— Maria Arellano
- B.** CEO Report— Pete Settelmayer

Minutes:

-
1. Graduations recently happened and it was a wonderful ceremony. It was great to see students and families be so happy and so proud to be graduating. Very reinforcing to see all the graduates. Made me realize why I do what I do. It was beneficial and unique to see the “rose ceremony” and how we give out chords to our graduating 5th graders. It reinstates the college going mindset.
 - 2.

IV. ITEMS SCHEDULED FOR INFORMATION

- A. BUSINESS:** No items at this time.
- B. ACADEMICS:** No items at this time.
- C. PERSONNEL:**
 1. Review Proposed TeleWork Policy— Ruth Wamuyu Schriver
- D. PUPIL SERVICES/STUDENT AFFAIRS:** No items at this time.

Minutes:

1. We have noticed a few issues with regards to teleworking. We want to put something in place so managers can better handle telework requests, which positions can be done through telework. We are providing guidelines for how this can happen. People need approval to telework. Not set-up to allow people to work outside of California. Managers are still responsible for managing their employees even if they are teleworking.

V. ITEMS SCHEDULED FOR ACTION

A. ACADEMICS:

1. Approve LCAP & CSI Plan for ECMS— Valerie Royaltey-Qunadt

Minutes:

1. First: Darcie Green
2. Second: Marc Ketzell
3. Yes: 9
4. No: 0
5. Abstain: 0

B. BUSINESS:

1. Approve Board Calendar for Fiscal Year 2023-24— Pete Settelmayer
2. 2023-2024 Budget Approval— Debbie Howard & Pete Settelmayer
3. Audit (Draft)—Pete Settelmayer Audit Committee
4. Approve 2023-24 EPA Resolution and Summary— Pete Settelmayer
5. Vote to approve new board member and term renewals— Pete Settelmayer
6. Board Resolution for Audit Extension thru July 26— Pete Settelmayer

Minutes:

1. First: Rebecca Gallardo
Second: Sandra Moll
Yes: 9
No: 0
Abstain: 0
2. First: Sandra Moll
Second: Kathryn Hanson
Yes: 9
No: 0

- Abstain: 0
3. First: Sandra Moll
Second: John Koeplin
Yes: 9
No: 0
Abstain: 0
 4. First: Darcie Green
Second: Marc Ketzell
Yes: 9
No: 0
Abstain: 0
 5. Vote to reinstate Josue Fuentes, Marc Ketzell, John Koeplin, and Socorro Torres
First: Kathryn Hanson
Second: Sandra Moll
Yes: 9
No: 0
Abstain 0
 6. Vote to approve Mary Curtis as new BOD member
First: Sandra Moll
Second: Darcie Green
Yes: 9
No: 0
Abstain: 0

C. PERSONNEL: No items at this time.

D. PUPIL SERVICES/STUDENT AFFAIRS: No items at this time.

VI. CLOSED SESSION

1. Expulsion Case # 08-05192023— Thomas Madson

VII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 6:06 pm

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

Items scheduled for action

Board approved expulsion case as presented.

First: sandra

Second: Mark

Yes: 9

No: 0

Abstain: 0

VIII. ADJOURNMENT: The meeting was adjourned at 6:39 pm